

Buzzards Bay Water District  
P.O. Box 243 – 15 Wallace Avenue  
Buzzards Bay, MA 02532  
Tel. (508) 759-4631 Fax (508) 759-1866  
www.BuzzardsBayWaterDistrict.com

**Meeting Notice**

The Buzzards Bay Water District  
Board of Water Commissioners will  
Meet  
Wednesday, July 29, 2020 at 4:00pm

**Location**

At the District Office (outdoors) at  
15 Wallace Avenue  
Buzzards Bay, Ma 02532

**Agenda**

- 1.) Receipt of Resignation Letter of the Clerk/Treasurer, Jennifer Kelson, vote to accept and declare the position vacant. Discussion and vote on earned time on books.
- 2.) Discussion and vote on filling the vacant position of Clerk/Treasurer on an interim basis
- 3.) Discuss and vote on the procedures to be used in filling the full time position of Clerk/Treasurer.
- 4.) Discuss and vote on the qualifications and salary range for the position of Clerk/Treasurer to be subject to references and CORI check
- 5.) Vote and set deadline for responses
- 6.) Discuss and vote on the procedures to review the applications for the position of clerk/treasurer
  - a, Executive Session meeting to review the applications to determine finalists
  - b. Hold an Open Session meeting to interview finalists
- 7.) and any other related matters to fill the full time benefited position of Clerk/Treasurer.

Posted by: Jennifer Kelson, Treasurer, Monday, July 27, 2020

- Buzzards Bay Water District Office outside cabinet to provide 48 hour viewing according to Open Meeting Law, M.G.L.c.30A,s,29.03
- Town of Bourne-Town Clerk's Office
- Town of Plymouth -Town Clerks Office

Wendy Chapman, Chairperson, Water Commissioner  
Robert Ethier, Vice- Chairperson, Water Commissioner  
Joseph Carrara, Water Commissioner  
Judy Flynn, Water Commissioner  
Galon "Skip" Barlow Water Commissioner

Buzzards Bay Water District is an equal opportunity provider and employer.