

BOARD OF COMMISSIONERS MEETING

MINUTES OF

November 19, 2019

Buzzards Bay Water District 15 Wallace Ave. Buzzards Bay, MA 02532

MINUTES

Present:

Wendy Chapman, Chairperson
Joe Carrara, Commissioner
Robert Ethier, Commissioner
Judith Flynn, Commissioner
Jennifer Kelson, Treasurer
Barry Woods, Admin. Support
Louise Warren – Billing Clerk

The meeting was called to order by Wendy Chapman, Chairperson, at 4:00 pm.

Approval of meeting minutes dated 10/22/19

Judith Flynn made a MOTION to approve the minutes dated 10/22/19.
Robert Ethier seconded that motion, and all in favor.

Approval of the October 2019 billing commitment

Judith Flynn made a MOTION to approve the October 2019 billing commitment.
Robert Ethier seconded that motion, and all in favor.

Anticipated Guest: Bruce Cabral, Assessor, Town of Bourne

New Business: Discussion and Vote on 2020 Bourne Tax rate

The Board accepted Bruce Cabral, Assessor of Bourne, recommendation to retain one unified tax rate for FY20. Wendy Chapman made a MOTION to accept the recommendation to keep one unified tax rate. Robert Ethier seconded that motion, and all in favor.

Bruce Cabral stated that the tax rate for Buzzards Bay, although not final yet, should be around .41 which is significantly less than FY19 due to the increase in water revenue, valuation of land, the incoming hotel, and home prices.

Anticipated Guest: Anne Dunn, Assessor, Town of Plymouth

New Business: Discussion and Vote on 2020 Bourne Tax rate

The Board accepted Anne Dunn, Assessor of Plymouth, recommendation to retain one unified tax rate for FY20. Wendy Chapman made a MOTION to accept the recommendation to keep one unified tax rate. Robert Ethier seconded that motion, and all in favor.

Anne Dunn stated that the tax rate for Buzzards Bay, although not final yet, should be around .40. The rate is not yet final, and she requested to be put on the agenda for the Dec.10, 2019 meeting in order to ratify the vote. The board agreed to put her on the next agenda.

Anticipated Guest: Mathew Hunt, CPA, Principal, CliftonLarsonAllen LLC

New Business: Review of the FY19 Audit

Mathew Hunt presented bound copies of the audited financial statement for FY19 for review. He stated that the District is in sound financial condition.

Superintendents Report presented by Jennifer Kelson, Treasurer

Treasurers Report presented by Jennifer Kelson, Treasurer

Any business not reasonably anticipated within 48 hours None

Commissioners comments/select next meeting date

Next Meeting set for Tuesday, December 10th @ 4:00 pm

Wendy Chapman presented an example of a chart showing priority budgeting and suggested that the District create a similar type chart for future capital projects.

ADJOURNMENT

Joseph Carrara made a MOTION to adjourn the meeting at 5:05 pm. Robert Ethier seconded that motion, and all in favor.

Prepared by: Jennifer Kelson, Treasurer
Buzzards Bay Water District