

**BOARD OF COMMISSIONERS MEETING
MINUTES OF
October 12, 2021**

Buzzards Bay Water District 15 Wallace Ave. Buzzards Bay, MA 02532

Present:

Wendy Chapman, Chairperson
Joe Carrara, Commissioner
Galon "Skip" Barlow – Commissioner
Mark McMahon, Commissioner
TK Menesale, District Treasurer, Clerk
Steven Souza – Superintendent
Barry Woods, Admin. Support
MJ Mastrangelo, Bourne Selectmen & Sewer Commissioner

Meeting was held 15 Wallace Ave recorded by TK Menesale, District Treasurer, Clerk. The meeting was called to order by Wendy Chapman, Chairperson, at 4:01 pm.

Approval of the Meeting Minutes dated 6.1.21 & 8.17.21

Galon "Skip" Barlow a **MOTION** to approve the minutes of the **6.1.21 & 8.17.21** meetings. Joe Carrara made seconded that motion, and all in favor. The motion passed unanimously.

Approval of the August & September 2021 billing commitments

Galon "Skip" Barlow made a **MOTION** to approve the April 2021 billing commitment. Joe Carrara seconded that motion, and all in favor. The motion passed unanimously.

Superintendent's Report / Steve Souza

Road construction started on Old Bridge Rd. They are currently doing the new sewer mains. They expect to start water on Thursday. Station five is still down. We're waiting for a VFD for the new well. They don't know why it broke but getting VFDs and parts is currently difficult. Maybe the end of October, beginning of November.

Wendy Chapman asks if there is any way to have a backup, do all the wells have the same parts?

Steve Souza states that they're all different. Each one has a different DFT, based on the motor size, and they're expensive. Between \$5000 and \$10,000 each.

Wendy Chapman states that the reason she's bringing up having a backup is that between the problems with the chips, and trying to get things delivered off the coast, that things are really backed up. For instance, I ordered election bags that were supposed to be in in June. I just got them. The boats were delayed off California and could not be uploaded.

Steve continues with his report and says that the comment period for water management, permit has ended and there were no negative comments, so now it's just needs to be finalized in house at DEP and they said could be a couple of weeks. It can be up to three months that they have to finalize the sign off.

Wendy Chapman asks if we met the mitigation criteria and Steve says we did.

Steve continues that for mitigation we had a letter from the Town of Bourne and Mass Maritime submitted a letter also. DEP seem to be happy with it. We have a plan of mitigation that can be submitted by this time next year.

Treasurer's Report

TK Menesale said the new billing for the quarterlies went out on October 1 with the new higher rates. We haven't received any complaints. As far as our DOR balance sheet and free cash everything's been submitted. We're just waiting for the state to come back on that.

Commissioners Comments

Wendy Chapman says she has been emailing the town on developments and asking for information. The planning board emails out their packets to their members, as does the zoning board. I asked if the districts could be included. I was told that everything had to go through Glen Cannon. At this point, we do know Kendall Ray Place is on the planning board meeting on Thursday. As far as I'm aware the district has not been notified. We have no plans., Wendy asks Steve if he ever received an answer to his email requesting the allocation for the development.

Steve says they gave me a sewer projection for the project. I don't remember if I got a water projection. We did have some response from Ryan Correia.

Wendy says we're not discussing it just so we're aware of it. I forwarded the email up to the planning board, and I did to ZBA. Zoning Board of Appeals has no problem notifying the district and sending the documents. Planning Board apparently does. She said that they do give the applications electronically to the district, but we don't get the plans. Pursuant to District Council, the commissioners are the ones that need to approve the developments, but if we have no plans, how are we going to approve a development. Glen apparently was supposed to be spearheading this. Wendy asks if Steve has received any plan and Steve says no. They're going before the planning board on Thursday. I don't know what we need to do in the future so be aware. I just became aware of the fact that they're on the agenda. I'm letting you know that we're not being included. I thought it was just a simple process if you're attaching all the diagrams, all the information to the members on the boards, send a copy to the districts but apparently that's a problem

MJ Mastrangelo asks if it was Dan Doucette that said you couldn't we have the plans?

Wendy Chapman, she sent it to Jen because she's going to replace Corrine and it says, "Good morning, Wendy I was forwarded your email from Jen. Please direct all your comments to me as department head and you make copy Jen. I'm sending this to Glenn concerning inclusion of the water departments in our review process. We do get most applications electronically so sending

those to you would not be a problem.” The answer from Glen was all requests needed to be sent to the town administrator office. That he has not been sent any plans. Neither has the district received anything electronically.

MJ Mastrangelo suggests writing to the interim town administrator and requesting plans.

Wendy says that's where we're going next, but I needed to point out that we have attempted. Steve is not getting what he needs. There is no permit on file, correct?

Steve says we don't have a permit. They have not applied for water and that's because we had the moratorium, so there was no application submitted.

MJ Mastrangelo states that they did apply for sewer allocation, but approval is pending the water. Around 16,000 gallons per day was the request for sewer.

Wendy states that this topic will be on the next meeting. If I find out more, we might have to meet sooner, if they are moving forward with projects and not informing us, that's how we ended up with the situation we're in now. They're approving what we don't have.

ADJOURNMENT

Galon “Skip” Barlow made a **MOTION** to adjourn the meeting at 4:10 pm. Joe Carrara seconded that motion, and all in favor. The motion passed unanimously.

Next regular Board of Commissioners meeting is scheduled for Tuesday November 9, 2021.

Prepared by: TK Menesale, District Treasurer, Clerk
Buzzards Bay Water District