

BOARD OF COMMISSIONERS MEETING

MINUTES OF

September 10, 2019

Buzzards Bay Water District 15 Wallace Ave. Buzzards Bay, MA 02532

MINUTES

Present:

Wendy Chapman, Chairperson
Carrara, Joseph, Commissioner
Judith Flynn, Commissioner
Jennifer Kelson, Treasurer
Steven Souza, Superintendent
Barry Woods, Admin. Support
Louse Warren – Billing Clerk
Wayne Perkins- Crew Chief

The meeting was called to order by Wendy Chapman, Chairperson, at 4:00 pm.

Approval of meeting minutes dated 8/20/19

Joseph Carrara made a MOTION to approve the minutes dated 8/20/19.
Judy Flynn seconded that motion, and all in favor.

Approval of the August 2019 billing commitment

Due to issues with the billing software, the commitment was unavailable. It will be available for signage at the next District meeting, if not sooner.

Discussion Regarding Old Bridge Rd project, costs, and possible need for special meeting

Steve said that we currently do not have a cost associated with the Old Bridge Rd project. Steve stated that he spoke with George Sala of the DPW and was told that the Town has decided not to use the original engineer and are seeking new engineering quotes. We are on hold until a new engineer is chosen.

Discussion Regarding MA DOT and Corp of Engineers and signing up for updates

Wendy previously suggested that Steve Souza and Jennifer Kelson log into the MA DOT website and sign up for Bourne Bridge (or proposed 3rd Bridge) updates and email alerts. Steve and Jennifer indicated that they were both now registered for updates.

Wendy Chapman also asked if the District should eventually reach out to our State Reps requesting that they keep us informed about Bridge updates as the projected progresses. The other board members agreed that this would probably be a good idea. Since the Bridge project is only in the initial discussion phase right now, it was decided to hold off on contacting the State Reps until plans are solidified.

Discussion Regarding Election Protocols and MGL

Wendy opened the discussion by suggesting that the District adopt the Mass General Laws (MGL) regarding election protocols. The other water districts in Bourne have success following the MGL. One of the benefits of following the MGL is that it would allow for the District to offer absentee ballots at elections. This would allow those people in the District that are unable to physically make it to the District meeting to be able to vote absentee. Wendy emphasized that since the commissioners represent people of the District, everyone should be able to cast a vote even if they are unable to attend the meeting in person. The Board agreed that adopting the MGL was a good idea, and further discussion would be had as the annual meeting draws closer.

Superintendents Report presented by Steven Souza, Superintendent

Treasurers Report presented by Jennifer Kelson, Treasurer

Any business not reasonably anticipated within 48 hours None

Commissioners comments/select next meeting date

The next Board meeting was set for Tuesday, October 22, 2019 @ 4:00 pm with a Working Group meeting to immediately follow.

ADJOURNMENT

Judy Flynn made a MOTION to adjourn the meeting at 4:46 pm. Joseph Carrara seconded that motion, and all in favor.

Prepared by: Jennifer Kelson, Treasurer
Buzzards Bay Water District