

**BOARD OF COMMISSIONERS MEETING
MINUTES OF
March 8, 2022**

Buzzards Bay Water District 15 Wallace Ave. Buzzards Bay, MA 02532

Present:

Wendy Chapman, Chairperson
Joe Carrara, Commissioner
Mark McMahon, Commissioner
TK Menesale, District Treasurer, Clerk
Steven Souza, Superintendent
Louise Warren, Account Manager
Barry Woods, Admin. Support

Meeting was held at the At the Bourne Community Center Room 1, 239 Main St, Buzzards Bay, recorded by TK Menesale, District Treasurer, Clerk. The meeting was called to order by Wendy Chapman, Chairperson, at 4:01 pm.

Discussion Annual Meeting

Wendy begins by saying she saw the nomination papers on the website. It's been posted that they are available. There are two seats that are up for three-year terms. The two gentlemen are here. Have there been any other inquiries?

TK reports no inquiries.

Wendy states there is requirement of 20 verifiable voter signatures in order to be on the ballot. She asks if there are any questions about the warrant and if they reviewed it. She asks if anyone has come it with questions at the office about the articles. She said she didn't see the warrant on the budget on the website and asks if they can be put on there.

TK states it's never historically been posted. It's been supplemental materials for the commissioners. She says she could post it.

Wendy says they should be posted going forward. She believes it's better for the public to be fully aware. We had a district meeting a few years ago where people were upset. We were at St. Peter's and people were really questioning a lot of the articles.

Louise Warren says they were questioning why bank account information wasn't provided but it was never provided before. It always could be asked for at the office.

Wendy says a decision was made to have more information. I know they gave Steve a lot of questions about a truck, whether it was going to be degraded in value

Barry says Jenn was kind of caught off guard.

Wendy states we should add to the web page saying copies are available the office. She says that now that we are out of Covid we can expect more people at the meeting.

Wendy would like the web site to state all financial information is available at the office and can be picked up for anyone interested in having it prior to the meeting. That way, if someone does show up at the meeting and starts complaining they didn't know something we can refer back that it was on the website and that the information was available for anyone to pick it up. There is further discussion about posting meeting materials on the website and encouraging people to come to the office if they want information prior to the meeting.

TK says Mark brought up about us going over and having a look at how it was set up in the Eagles and what we might need. We will bring masks in case they are needed or wanted.

Wendy reports Steve has stepped up for us to be on the Wastewater Advisory Committee. MJ has reached out to all three water districts. Our discussions over the last year and a half or two years have made an impression.

There is a general discussion regarding ballot procedures, bylaws and meeting procedures.

Wendy reminds everyone that if you have any questions, make sure you have them ready for our next meeting, which will be April 12. I'll make a motion next meeting being held April 12. It will be here at the community building. We have a reservation. Second. All in favor, aye. Aye show it is unanimous vote. Can I have a motion to adjourn?

ADJOURNMENT

Joe Carrara made a **MOTION** to adjourn the meeting at 4:22pm. Mark McMahon seconded that motion, and all in favor. The motion passed unanimously.

Prepared by: TK Menesale, District Treasurer, Clerk & Louise Warren, Account Manager
Buzzards Bay Water District