



Office of the Commissioners  
**BUZZARDS BAY WATER DISTRICT**

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**ANNUAL DISTRICT MEETING MINUTES  
BUZZARDS BAY WATER DISTRICT  
OUTDOOR CANOPY  
15 WALLACE AVE  
BUZZARDS BAY, MA 02532  
TUESDAY, JUNE 16, 2020**

The meeting was called to order by the Moderator, Eda L. Cordoza at 6:03 p.m. with 22 registered voters present. The meeting was digitally recorded by Jennifer Kelson, Treasurer.

**ARTICLE 1.** To elect by ballot a Moderator for a term of one (1) year.

A **MOTION** from the Floor was made to nominate Eda L. Cardoza for a term of one (1) year, which was duly seconded. As there were no further nominations, a **MOTION** was made to close nominations. There was **unanimous approval** to elect Eda L. Cardoza to be moderator for a term of one (1) year.

**ARTICLE 2.** To elect by ballot two (2) members of the Board of Water Commissioners for three (3) year terms.

Ballots were distributed to all registered voters at the meeting check-in. The two candidates were Wendy Chapman (re-election) and Gallon "Skip" Barlow. There were also lines for two write-ins. Completed ballots were placed in the secure ballot box. The meeting paused while the ballots were counted by Louise Warren, billing clerk, and Jennifer Kelson, District Treasurer. Results of the election were then presented to the Moderator. Wendy Chapman received a total of 20 votes. Gallon "Skip" Barlow had a total of 22 votes. There was one write-in for Barry Woods and a second write-in for Mary Fernandes. A **MOTION** was made by Attorney Robert Troy to elect Wendy Chapman and Gallon "Skip" Barlow to the positions of Buzzards Bay Water District Commissioner for a three (3) year term.

**ARTICLE 3.** To see if the District will vote to raise and appropriate or transfer from available funds in the treasury an amount of money to defray the operating expenses of the District for the fiscal year beginning July 1, 2020 (FY21) including Maintenance and Operations, Service Connections, Legal & Engineering Expense, Insurance Expense, Administration and Clerical, Debt & Interest, Elected Officials Salaries, Salaries and Wages,

Miscellaneous Expense and such other expenses as may be deemed necessary by the Board of Water Commissioners, or act anything thereon.

Wendy Chapman made a **MOTION** to move that the District vote to appropriate the sum of \$1,621,173.51 (One Million Six Hundred Twenty One Thousand One Hundred Seventy Three dollars and Fifty One Cents) for Operating Expenses of the District and to meet this appropriation, to raise and appropriate the amount of One Million Four Hundred Seventy One Thousand One Hundred Seventy Three dollars and Fifty One Cents (\$1,471,173.51) and to transfer One Hundred Fifty Thousand Dollars (\$150,000) from available funds in the treasury known as Free Cash for operating expenses for the purposes specified herein and to authorize the expenditure of this appropriation for the following designated purposes:

Maintenance & Operations  
Service Connections  
Legal & Engineering Expense  
Insurance Expense  
Administrative & Clerical  
Debt & Interest  
Elected Officials Salaries  
Salaries & Wages  
Miscellaneous Expense

and such other expenses as may be deemed necessary by the Board of Water Commissioners.

Judith Flynn seconded that motion, and all in favor. **The motion passed.**

**ARTICLE 4.** To see if the District will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to be added to the stabilization fund, or act anything thereon.

Robert Ethier made a **MOTION** that the District vote to transfer from available funds in the treasury known as Free Cash the amount of \$20,000.00 (Twenty Thousand Dollars) to be added to the Stabilization Fund Account.

Wendy Chapman seconded that motion, and all in favor. **The motion passed.**

**ARTICLE 5.** To see if the District will vote to raise and appropriate or transfer from available funds in the treasury, a sum of money to be added to the Special Purpose Future Storage Tank(s) Stabilization Fund Account, or act anything thereon.

Joseph Carrara made a **MOTION** that the District vote to transfer from available funds in the treasury known as Free Cash the amount of One Hundred Thousand (\$100,000.00) Dollars to be added to the Special Purpose Future Storage Tank(s) Stabilization Fund Account.

Judith Flynn seconded that motion, and all in favor. **The motion passed.**

**ARTICLE 6.** To see if the District will vote to raise and appropriate or transfer from available funds in

the treasury a sum of money to be added to the Special Purpose Future Capital Outlay Expense Stabilization Fund, or act anything thereon

Judith Flynn made a **MOTION** that the District vote to transfer from available funds in the treasury known as Free Cash the amount of One Hundred Thousand (\$100,000.00) Dollars to be added to the Special Purpose Future Capital Outlay Expense Stabilization Fund Account.

Joseph Carrara seconded that motion, and all in favor. **The motion passed.**

**ARTICLE 7.** To see if the District will vote to raise and appropriate or transfer from available funds in the treasury a sum of money pursuant for Water Main Rehabilitation, or to act anything thereon.

Wendy Chapman made a **MOTION** that the District vote to appropriate the sum of \$247,500 (Two Hundred Forty-Seven Thousand Five Hundred Dollars) for Water Main Rehabilitation and to meet this appropriation, to raise and appropriate the amount of Forty-Seven Thousand Five Hundred (\$47,500) Dollars and to transfer the sum of Two Hundred Thousand (\$200,000.00) Dollars from available funds in the treasury known as Free Cash for the purpose of this article.

Judith Flynn seconded that motion, and all in favor. **The motion passed.**

**ARTICLE 8.** To see if the District will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to purchase a new Service Vehicle, including the cost of incidentals for the District, or act anything thereon.

Robert Ethier made a **MOTION** to move that the District vote to appropriate the sum of \$32,000 (Thirty - Two Thousand Dollars) for the purchase of a new Service Vehicle and to meet this appropriation, to raise and appropriate the amount of \$16,000 (Sixteen Thousand Dollars) and to transfer the sum of \$16,000 (Sixteen Thousand Dollars) from available funds in the treasury known as Free Cash for the purpose of this article.

Joseph Carrara seconded that motion, and all in favor. **The motion passed.**

**ARTICLE 9.** To see if the District will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to purchase a new **Excavator**, including the cost of incidentals for the District, or act anything thereon.

Joseph Carrara made a **MOTION** to move that the District vote to appropriate the sum of \$54,000 (Fifty-Four

Thousand Dollars) for the purchase of an Excavator and to meet this appropriation, to raise and appropriate the amount of \$27,000 (Twenty-Seven Thousand Dollars) and to transfer the sum of \$27,000 (Twenty-Seven Thousand Dollars) from available funds in the treasury known as FreeCash for the purpose of this article

Judith Flynn seconded that motion, and all in favor. **The motion passed.**

**ARTICLE 10:** To see if the District will vote to raise and appropriate or transfer from available funds in the treasury a sum of money for DEP Asset Management Planning Project, or to act anything thereon.

Judith Flynn made a **MOTION** to move that the District vote to appropriate the sum of \$90,500 (Ninety Thousand Five Hundred Dollars) for the DEP Asset Management Planning Project, and to raise and appropriate the amount of \$71,500 (Seventy-One Thousand Five Hundred Dollars) and to transfer the sum of \$19,000 (Nineteen Thousand Dollars) from available funds in the treasury known as Free Cash for the purpose of this article.

Robert Ethier seconded that motion, and all in favor. **The motion passed.**

With no further business to come before the voters, a **MOTION** to Adjourn was made from the Floor at 6:22 p.m. and was duly seconded. There was **unanimous approval.**

*Buzzards Bay Water District is an equal opportunity provider and employer.  
Reasonable accommodations can be made upon request.  
TTY 711*