

**APPROVED****BOARD OF COMMISSIONERS MEETING****APPROVED**

MINUTES OF

June 12, 2018

Buzzards Bay Water District 15 Wallace Ave. Buzzards Bay, MA 02532

**MINUTES****Present:**

Joseph Carrara, Chairman  
Wendy Chapman, Commissioner  
Steven Souza, Superintendent  
Jennifer Kelson, Treasurer  
Louise Warren, Billing Clerk  
Wayne Perkins, Crew Chief  
Barry Woods, Admin. Support  
Peter Meier, Selectman  
Representative Randy Hunt  
Senator Viriato M. DeMacedo  
James Chapman Jr. - Resident  
James Mulvey- Resident  
Michael Rausch, Bourne Enterprise, Press

The meeting was called to order by Joseph Carrara at 4:03 pm.

**APPROVAL OF MEETING MINUTES DATED 5/8/18:** Joseph Carrara made a MOTION to approve the minutes of the 5/8/18 meeting. Wendy Chapman seconded that motion, and all in favor.

**APPROVAL OF THE MAY 2018 BILLING COMMITMENT:** Joseph Carrara made a MOTION to approve the May 2018 billing commitment. Wendy Chapman seconded that motion, and all in favor.

**ANTICIPATED GUESTS.** State Rep. David Vieira was unable to attend the meeting. Representative Randy Hunt and Senator Viriato M. DeMacedo were in attendance.

**DISCUSSION REGARDING MMA AND TOWN AND IMPACT ON THE DISTRICT:**

There was discussion regarding Mass Maritime Academy and the Town and how they are impacting the district. Joseph Carrara stated that the school is expecting to add more students, possibly a new dorm, and the Town is approving new construction in the village (new hotels, senior residential facility and other developments) which would have a significant impact on the District. Joseph Carrara asked Senator DeMacedo and Rep. Hunt if there was anything that could be done at the State level to help alleviate the strain on the District's resources. Wendy Chapman brought up the fact that the district tax is not paid by tax exempt organizations including MMA and the Town of Bourne. This puts the financial burden on the rate payers of the district which is unfair. Peter Meier asked if special legislation is an option. Rep. Hunt suggested that we ask MMA to make payments to the District in lieu of taxes for district expenses. Sen. DeMacedo suggested we increase communication with MMA, DEP, and DCR. Sen. DeMacedo offered to help facilitate that communication.

Rep. Hunt asked the Board if there was anything specific that they were looking for from the State. Joseph Carrara responded that we don't have specific requests, rather, we are open to all suggestions. Rep. Hunt responded that the first step would be to set up a meeting with the MMA Admiral and voice our concerns. Sen. DeMacedo promised to reach out to the Admiral and share with him the discussions that were had with the District that evening. Barry Woods stated that perhaps they could be helpful to us next year in getting additional allocations when our existing permits are approved under the Water Management Act for increased withdrawals. Sen. DeMacedo indicated that was a possibility, and he could interact with DEP and DCR when the time comes.

Also, future support with MA DOT regarding distribution installation in Route 25 area might be helpful. Water pipe and fittings were installed in the State layout along Route 25 from Bournedale Road to the rest area in the late 90's. Previous engineering reports have identified the need for storage and looping the current dead-end line to support water quality and capacity.

James Mulvey, customer of the District, commented that currently MMA has approximately 1,600 students and is expected to enroll 1,800-2,200 in the near future. He suggested the District work with the Planning Board and ask staff to communicate with MMA. He emphasized that the Board should be delegating tasks to the District staff.

Joseph Carrara stated that there are three things that the District needs to consider when reviewing the impact that MMA and the Town of Bourne has on the District resources:

1. Communication
2. Control
3. Conservation

The Board thanked Sen DeMacedo and Rep. Hunt for attending the meeting. They excused themselves from the rest of the meeting at approx. 5:30 p.m.

The topic of the new splash pad was brought up and its impact on the District. The splash pad uses approximately 60 gallons of water per minute, and there is no reuse system in place. Wendy stated that the District needs to be put on the routing slip for all new projects in the town. The District was not involved in any of the development plans for the new park and splash pad. No one from the town ever approached the District regarding water needs. Peter Meier, Chairman of the Bourne Board of Selectman, stated that a system for reuse would cost approx. 300K. He said that future water reclamation measures were being looked into. He expressed that the Town would be able to pay the water bill. Barry Woods suggested that they look into capturing the splash pad water and using it for irrigation of the park.

Lack of communication from the Town was brought up by Wendy Chapman. The District was never consulted about water usage at the splash pad. Peter Meier stated that no one from the District ever attended the Town's meetings to discuss the development of the splash pad. Joseph Carrara replied to Peter Meier, "We were never invited." Wendy Chapman reiterated that fact. Steve Souza expressed his difficulties in getting plans for the project when it was under development. Barry Woods reiterated that proposed projects within Buzzards Bay should be should be forwarded to the District during the preliminary planning stage. In the past, the District was not provided these documents.

The splash pad uses significant amount of water and could pose a serious problem during the summer months. If there was a mandatory water ban all unnecessary water usage would be prohibited, including the splash pad.

**VOLUNTARY WATER RESTRICTIONS DISCUSSIONS INCLUDING  
POSSIBLE VOTE ON STATE OF WATER SUPPLY CONSERVATION**

Steve Souza, Superintendent, explained one of the District's best wells is out of service while Well 5 is being developed. This has placed a significant burden on the District. It is possible that the District could run into a water shortage over the 4<sup>th</sup> of July due to increased usage, the splash pad, and being down one existing well. The District has already initiated its Voluntary Water Restriction Program. By taking a proactive approach, the Superintendent and staff are advising the Board that they should be prepared to vote for an "Emergency Declaration of State of Water Supply Conservation." Barry Woods said this is a practical approach that is taken when voluntary restrictions are not sufficient and to require that conservation measures and restrictions are appropriate to ensure an adequate supply of water to all of its consumers. If conditions were to worsen, the DEP could become involved in issuing a "State of Water Supply Emergency" with conditions and compliance requirements.

Wendy Chapman suggested that staff create a motion to declare a State of Water Supply Conservation and have the document in place, in the event, that the District gets to the point where it is necessary to enforce stronger restrictions. If necessary, the Board will meet for an emergency session to make the Motion for the stronger restrictions if deemed necessary.

Joseph Carrara made a MOTION to postpone any immediate action on this item. Wendy Chapman SECONDED that motion, and all in favor.

**NEW BUSINESS: WATER MAIN REPLACEMENT AND RELATED CAPITAL DISCUSSION**

Future planned water main projects were discussed. A couple of the projects under consideration include, Old Bridge Rd and Cherry Street. Steve Souza mentioned that Old Bridge Rd is still a viable project, but it has not moved forward yet because we have not heard back from the Town or the Engineers. Stephen Souza stated that Cherry Street should be considered for inclusion in the FY 20 budget development.

Barry Woods presented the District's capital improvement plan to the Board for review, comments, schedules, updates and consideration for future adoption.

Wendy Chapman brought up the topic of materials and asked if the District ever placed bulk orders for materials to receive a discounted rate. Steve Souza replied that we do not because we don't have a place to store the materials and; oftentimes, the things we do order are not items that we need to maintain in large quantities.

**COST ANALYSIS - MAN HOURS AND MATERIALS**

Wendy made a MOTION to table this item to a later meeting. Joseph Carrara SECONDED that motion, and all in favor.

**SUPERINTENDENT'S REPORT**

Presented by Steven Souza, Superintendent, and accepted by the Board.

**TREASURER'S REPORT**

Presented by Jennifer Kelson, Treasurer, and accepted by the Board.

**ANY BUSINESS NOT REASONABLY ANTICIPATED WITHIN 48 HOURS:**

None

**COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE:**

Joseph Carrara stated that there needs to be a policy in place regarding commissioner attendance at meetings. There was discussion about recalls, and it was decided that more research needs to be done regarding changes in policy.

Also, Joseph Carrara requested that any future agenda items requested to be discussed at the next meeting should be brought up at the end of the current meeting.

Agenda items suggested by Wendy Chapman for next meeting:

1. Solar- and possibly purchasing solar from IGS or another provider
2. Signs- Use of District signs to advertise meetings
3. Cost analysis- Man hours and Materials

Next Board meeting July 10, 2018 @ 4:00 pm

#### **ADJOURNMENT**

Wendy Chapman made a MOTION to adjourn the meeting 7:15 pm. Joseph Carrara SECONDED that motion, and all in favor.